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BOARD OF DIRECTORS MEETING
Draft MINUTES
January 25, 2018 at 4:00 p.m.
North Lounge, Student Center

OPEN SESSION

- I. Call to Order - Tony Marandos called the meeting to order at 4:30 p.m.

Roll Call:

Directors Present: Tony Marandos, Kathleen Rose, Diane Stone, Suzanne Bulle, Mark Roberts

Directors Absent: Douglas Marshall, Jeff Orth, Sabrina Lawrence, Tom Breen, Amy Garber

Other Attendees:

Bobbi Jo Palmer (coordinator), Susan Peterson (recorder), Frank Angelino, Nita Edde-Mitchell, Susie Bible, Lydie Jones, Kathleen Moberg

- II. Introduction and Elections of new Directors to Gavilan College Educational Foundation

Bobbi Jo Palmer introduced the following outstanding community members Frank Angelino, Nita Edde-Mitchell and Susie Bible.

Frank Angelino was born and raised in Gilroy. He has served on the GCEF Board in the past. He is the acting President of the Hospital Foundation and serves on the Ronald McDonald House Board.

Susie Bible started participating in community service with her mother Sally Connell. She started volunteering for the Garlic Festival during its first year and has continued serving every year. She has served on the Garlic Festival Board of Directors and various Committees. She is a Gavilan College Alumna and served on the Student Body Association.

Nita Edde-Mitchell is a retired nurse in the areas of oncology and hospice. She was born and raised in Gilroy. She attended college at Fresno State University. She attended Gavilan College as a High School Senior. Her community involvement includes serving on the City of Gilroy Personnel Commission, an active participant in the Gilroy Rotary and the local South Valley Community Church.

MSC (D. Stone/S. Bulle) to accept Frank Angelino, Susie Bible and Nita Edde-Mitchell as new Directors

Vote: T. Marandos, K. Rose, D. Stone, S. Bulle, M. Roberts

III. APPROVAL OF AGENDA

MSC (D. Stone/M. Roberts) to approve the agenda.

Vote: T. Marandos, K. Rose, D. Stone, S. Bulle, M. Roberts, F. Angelino, S. Bible and N. Edde-Mitchell

IV. Consent Agenda

MSC (D. Stone/S. Bulle) to approve the October 30, 2017 minutes.

Vote: T. Marandos, K. Rose, D. Stone, S. Bulle, M. Roberts, F. Angelino, S. Bible and N. Edde-Mitchell

V. Public Comments –

Lydie Jones introduced herself to the attendees. She is a GECA parent and is active in the parent club. She is a GCEF volunteer. Dr. Rose expressed that Lydie is a strong advocate for Gavilan. She thanked her for her willingness to volunteer.

VI. Information

1. Financial Statements

Fred Harris presented the financial statements from October 2017 through November 2017. The Balance Sheets for both restricted, unrestricted and scholarship funds. No discussion.

2. President's Circle Report

Bobbi Jo Palmer reported that the President's Circle brochures were mailed out to the community. The pledges to date total 18K. Historically this is the most unrestricted funds generated for the Foundation. Bobbi Jo Palmer invited all the board members and attendees to make their pledges to the President's Circle. Dr. Kathleen Rose reported that the President's Circle is a first for the Foundation. Other Community Colleges of our size have memberships of 500 plus. One month from launching the membership is very impressive. Dr. Kathleen Rose encouraged the Directors to please consider joining. The Board all commented on how beautiful the final brochure looks and made suggestions about distribution.

3. Spring Gala Update

Bobbi Jo Palmer reported that the Spring Gala will be postponed to coincide with the Gavilan College Centennial Celebration. The PIO Officer Jan Bernstein-Chargin and the GCEF will work together to organize the Centennial Celebration. The exact date of the event is not determined yet further discussion will take place at next meeting. Prior to the Gala a save the date card will be sent out. The board discussed possible large sponsors to seed the Centennial Gala and an expanded mailing list.

4. Bach to Blues 3/17 President's Circle Event

Bobbi Jo Palmer reported on the Bach to Blues event. This will be the first President's Circle event. Chief John Struve and his wife Andrea have offered to make hors d'oeuvres that will be served prior to the Bach to Blues performance. The GCEF board was encouraged to attend the President's Circle events.

VII. Discussion

1. Potential General Obligation Bond Update

Dr. Kathleen Rose reported that the District has grown since the 2004 bond. We are in discussion about the possibility of a 2018 \$248 million bond measure to support many of the exciting planning ideas to continue to provide the high quality and affordable educational programs Gavilan offers in the community for generations to come.

A potential bond measure would do the following and more for the students in our district:

- Repair or replace leaky roofs, old rusty plumbing, and faulty electrical systems where needed.
- Upgrade and add classrooms, labs and career training facilities for science, math, engineering and technology.
- Expand the Veterans' Center which provides job training, job placement, counseling and support for military veterans and their families.
- Improve access for students with disabilities.
- Improve student safety and campus security systems including security lighting, security cameras, emergency communication systems, smoke detectors, fire alarms, and sprinklers.
- Add classrooms, labs and facilities in San Benito County, and at the Coyote Valley Center, to offer a much larger selection of classes, certificated programs and degrees.
- Renovate the aging college library to meet modern standards for technology and research.

Discussion took place regarding the role of the GCEF Board prior to the Gavilan Board of Trustees' decision.

VIII. Action

1. Accept the June 30, 2017 Audit Report

Fred Harris presented the June 30, 2017 Audit Report. There were no finds for non-compliance. The letter from Gilbert and Associates is included in the full board packet. One cash receipt was coded in the incorrect fiscal year. The board asked to have that information brought to the next meeting.

MSC (S. Bible/ M. Roberts) to approve warrants.

Vote: T. Marandos, K. Rose, D. Stone, S. Bulle, M. Roberts, F. Angelino, S. Bible and N. Edde-Mitchell

2. Ratify Warrants

Fred Harris presented the warrants issued from October 2017 through November 2017.

MSC (D. Stone/ S. Bible) to approve warrants.

Vote: T. Marandos, K. Rose, D. Stone, S. Bulle, M. Roberts, F. Angelino, S. Bible and N. Edde-Mitchell

IX. Closing Items

Next Meeting Date: Thursday, March 22, 2018 at 4:00 p.m.

X. Adjourned by consensus at 5:00 p.m.